

WISCONSIN CIVIL PROCESS GROUP, INC.
January 31, 2018
MEETING MINUTES

Our first formal meeting of the Wisconsin Civil Process Group, Inc. was held on Wednesday, January 31, 2018 at 10:00 a.m. at the Fond du Lac County Sheriff's Office conference room.

Members in Attendance:

Jodi Duron, Jason Fabry, Carmen Elliott, Dean Pitt, John Schuetz, Jeff Schwitz, Eric Halbach, Cheri Anthes and Jeff Bonack

Meeting called to order at 10:25 a.m.

Bylaws:

A draft of the bylaws was circulated and discussed, changes were made and a final copy of the bylaws was approved by all members prior to the meeting.

The members in attendance elected a Board of Directors. The nominees were as follows: Jodi Duron, Winnebago County Sheriff's Office; Jeff Schwitz, Washington County Sheriff's Office; John Schuetz, Green County Sheriff's Office; Renee Oakes, Marathon County Sheriff's Office; Dean Pitt, Marathon County Sheriff's Office; Eric Halbach, Fond du Lac County Sheriff's Office; Cheri Anthes, Fond du Lac County Sheriff's Office; Tony Budreau, Bayfield County Sheriff's Office and Deb Milanowski, Bayfield County Sheriff's Office

There was a unanimous vote to accept the nine nominees. Motion by Jodi Duron; second by Jeff Bonack to accept the nine nominees. Motion carried.

A motion was made to accept the By-Laws for the Wisconsin Civil Process Group, Inc. Motion to accept by John Schuetz, second by Jeff Schwitz.

Election of Officers:

President – Dean Pitt. This term is for three years.

Vice President – John Schuetz. This term is for two years.

Treasurer – Renee Oakes. This term is for three years.

Secretary – Jodi Duron. This term is for two years.

An annual meeting will be held on April 12, 2018, at the annual Civil Process conference.

The terms for the Board of Directors have been set. Please see bylaws for more information.

Our fiscal year will run from January 1 through December 31. Motion to accept by Jodi Duron, second by John Schuetz.

Renee Oakes will be authorized to set up a bank account with BMO Harris for the group. She will also be authorized to have the ability to set up a credit card for future use. Motion to accept by John Schuetz, second by Dean Pitt.

Discussion about the 2018 Civil Process Conference. Agenda was discussed and should now be finalized. All speakers should be confirmed.

Dean Pitt has agreed to give out his phone number so that participants of the conference can text questions to him either prior to the conference or during the conference to promote discussion of the topic.

Jodi Duron will put his number out on the Google Group so that a member of each county should have it.

Next meeting:

The next meeting will be at the Winnebago County Sheriff's Office on Wednesday, March 14, 2018 at 10:00 a.m.

Motion by John Schuetz to adjourn meeting, second by Jeff Schwitz. Motion carried.

Meeting adjourned at 11:38 a.m.

Respectfully submitted:
Cheri Anthes for Renee Oakes