



Sheriff's Civil Process Service- Basic Course

NICOLET COLLEGE

Criminal Justice Program: 2012 In-Service Series



WHEN:

Tuesday & Wednesday
March 6 & 7, 2012
8:30 a.m.-5 p.m.

WHERE:

Oneida County Sheriff's Office
2000 E. Winnebago
Rhineland, WI 54501

COST:

FREE OF CHARGE

WDOJ Training & Standards
Bureau Grant

Questions?

Contact:

LISA SAGE

*Administrative Assistant
Protective Services Department*

Birchwoods Center

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Nicolet College Website:

www.nicoletcollege.edu

PRESENTER:

RICK OLIG began his law enforcement career with the Fond du Lac County Sheriff's Office in February, 1981. Rick currently serves as a Shift Commander, responsible for first shift patrol, TRaCs, and computer programs, fleet maintenance, policy development, school resource deputies, community services, crash team, and heads the Civil Process Division. He is a graduate of the 193rd class of the Northwestern University School of Police Staff and Command.

Rick was instrumental in the formation of the Wisconsin Civil Process Group, an informal group of civil process professionals throughout Wisconsin. Since 2005, he has been coordinating and training civil process professionals in general and advanced civil process matters at a yearly Civil Process Training Conference. Rick coordinated a major revision of the Department of Justice Civil Process Manual in 2009 and updates in 2010.

COURSE CONTENT:

This is a BASIC COURSE, designed for law enforcement personnel responsible for processing and serving civil service paperwork. While primarily designed for Sheriff's Office personnel, many police agencies serve papers or become involved in the interpretation and enforcement of papers after service.

TOPICS INCLUDE:

- Planning and management of civil process
- Delivery of civil process
- Completion of required paperwork (returns)
- Statutory authority
- Types of Service
- Small Claims
- WRITS, TRO, Injunctions

REGISTRATION INFORMATION:

Pre-registration is required!

Registration form enclosed. Registration is due by 2/3/12.